
Auditee :	Kunshan Yuhuan Package Materials Co.,LTD
Audit Date From :	30/11/2015
Audit Date To :	30/11/2015
Expiry Date of the Audit :	30/11/2016
Auditing Company :	TUEV SUD
Auditor's Name(s) :	Zhiping Wu(Lead)
Auditing Branch (if applicable) :	TÄœV SÄœD China - Central



This is an extract of the on line Audit Report. The complete report is available in the BSCI Platform.
Access www.bsplatform.org, for entitled users only.

All rights reserved. No part of this publication may be reproduced, translated, stored in a retrieval system, or transmitted, in any form or by any, means electronic, mechanical, photocopying, recording or otherwise, be lent, re-sold, hired out or otherwise circulated without the FTA's consent.

This is an extract of the BSCI Audit Report, which is available in the BSCI Platform. © Foreign Trade Association (FTA), 2013 - The English version is the legally binding One.

Rating Definitions



Rating	A combination of ratings per performance area where:	Consequence																																													
A OUTSTANDING	<ul style="list-style-type: none"> o Minimum 7 performance area rated A o No Performance area rated C, D or E <p><i>These are three examples:</i></p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td></tr> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>B</td><td>B</td><td>B</td></tr> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td></tr> </table>	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	B	B	B	A	A	A	A	A	A	A	A	B	B	B	B	B	B	B	<p>The auditee has the level of maturity to maintain its improvement process without needing follow-up audit.</p>
A	A	A	A	A	A	A	A	A	A	A	A	A	A	A																																	
A	A	A	A	A	A	A	A	A	A	A	A	B	B	B																																	
A	A	A	A	A	A	A	A	B	B	B	B	B	B	B																																	
B GOOD	<ul style="list-style-type: none"> o Maximum 3 performance area rated C o No performance area rated D or E <p><i>These are three examples:</i></p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td></tr> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>C</td></tr> <tr><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>B</td><td>C</td><td>C</td><td>C</td><td>C</td></tr> </table>	A	A	A	A	A	A	A	B	B	B	B	B	B	B	B	A	A	A	A	A	A	B	B	B	B	B	B	B	B	C	B	B	B	B	B	B	B	B	B	B	B	C	C	C	C	<p>The auditee has the level of maturity to maintain its improvement process without needing follow-up audit.</p>
A	A	A	A	A	A	A	B	B	B	B	B	B	B	B																																	
A	A	A	A	A	A	B	B	B	B	B	B	B	B	C																																	
B	B	B	B	B	B	B	B	B	B	B	C	C	C	C																																	
C ACCEPTABLE	<ul style="list-style-type: none"> o Maximum 2 performance areas rated D o No performance area rated E <p><i>These are three examples:</i></p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td></tr> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>B</td><td>B</td><td>B</td><td>B</td><td>C</td><td>C</td><td>C</td><td>C</td><td>D</td><td>D</td></tr> <tr><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>C</td><td>D</td><td>D</td><td>D</td></tr> </table>	A	A	A	A	A	A	A	A	A	A	C	C	C	C	C	A	A	A	A	A	B	B	B	B	C	C	C	C	D	D	C	C	C	C	C	C	C	C	C	C	C	C	D	D	D	<p>The auditee needs follow up on its progress. The auditee develops a remediation plan within 60 days following the completion of the audit.</p>
A	A	A	A	A	A	A	A	A	A	C	C	C	C	C																																	
A	A	A	A	A	B	B	B	B	C	C	C	C	D	D																																	
C	C	C	C	C	C	C	C	C	C	C	C	D	D	D																																	
D INSUFFICIENT	<ul style="list-style-type: none"> o Maximum 6 performance area rated E <p><i>These are three examples:</i></p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>D</td><td>D</td><td>D</td><td>D</td></tr> <tr><td>A</td><td>A</td><td>A</td><td>B</td><td>B</td><td>B</td><td>C</td><td>C</td><td>C</td><td>D</td><td>D</td><td>D</td><td>D</td><td>E</td><td>E</td></tr> <tr><td>D</td><td>D</td><td>D</td><td>D</td><td>D</td><td>D</td><td>D</td><td>D</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td></tr> </table>	A	A	A	A	A	A	A	A	A	A	A	D	D	D	D	A	A	A	B	B	B	C	C	C	D	D	D	D	E	E	D	D	D	D	D	D	D	D	E	E	E	E	E	E	E	<p>The auditee needs follow up on its progress. The auditee develops a remediation plan within 60 days following the completion of the audit.</p>
A	A	A	A	A	A	A	A	A	A	A	D	D	D	D																																	
A	A	A	B	B	B	C	C	C	D	D	D	D	E	E																																	
D	D	D	D	D	D	D	D	E	E	E	E	E	E	E																																	
E UNACCEPTABLE	<ul style="list-style-type: none"> o Minimum 7 performance areas rated E <p><i>These are three examples:</i></p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>A</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td></tr> <tr><td>A</td><td>A</td><td>B</td><td>B</td><td>C</td><td>D</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td></tr> <tr><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td><td>E</td></tr> </table>	A	A	A	A	A	A	E	E	E	E	E	E	E	E	E	A	A	B	B	C	D	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	E	<p>BSCI participants shall closely oversee the auditee's progress as it may represent a higher risk than other business partners</p>
A	A	A	A	A	A	E	E	E	E	E	E	E	E	E																																	
A	A	B	B	C	D	E	E	E	E	E	E	E	E	E																																	
E	E	E	E	E	E	E	E	E	E	E	E	E	E	E																																	
Zero Tolerance	<p>A Zero Tolerance issue was identified (see Annex 5)</p>	<p>Immediate actions are required. The BSCI Zero Tolerance Protocol is to be followed.</p>																																													

Main Auditee Information



Name of producer :	Kunshan Yuhuan Package Materials Co.,LTD		
DBID number :	354321		
Audit ID :	40397		
Address :	No.11 Plant, The Original Business Base, Wuqiao Village, Qiandeng Town, (No. 1 Songnan West Road), Suzhou, Jiangsu Province, P. R. China Suzhou		
Province :	Jiangsu	Country :	China
Management Representative :	Ms. Man Wu / general manager		
Contact person:	Man Wu	Sector :	Non-Food
Industry Type :	Others	Product group :	Others
Product Type :	Reflective tape / Duct tape / Aluminum foil tape/Anti slip tape/Camo tape		

Audit Details



Audit Range :	<input checked="" type="checkbox"/> Full Audit	<input type="checkbox"/> Follow-up Audit
Audit Scope :	<input checked="" type="checkbox"/> Main Auditee	<input type="checkbox"/> Main Auditee & Farms
Audit Environment :	<input checked="" type="checkbox"/> Industrial	<input type="checkbox"/> Agricultural
Audit Announcement :	<input checked="" type="checkbox"/> Fully-Announced	<input type="checkbox"/> Fully-Unannounced <input type="checkbox"/> Semi-Announced
Random Unannounced Check (RUC) :	No	
Audit extent (if applicable) :	none	
Audit interferences or contingencies (if applicable) :	none	
Overall rating :	C	
Need of follow-up :	Yes	If YES, by : 30/11/2016

Rating per Performance Area (PA)

PA 1	PA 2	PA 3	PA 4	PA 5	PA 6	PA 7	PA 8	PA 9	PA 10	PA 11	PA 12	PA 13
D	B	A	A	A	B	A	A	A	A	A	A	B

Executive summary of audit report

This was initial audit authorized by BSCI Member. [Location and size]: The factory Kunshan Yuhuan Package Materials Co., Ltd started their operation from 2012. It was located at No.11 Plant, The Original Business Base, Wujiao Village, Qiandeng Town, (No. 1 Songnan West Road), Suzhou, Jiangsu Province, P. R. China. The factory had rent one 1 storey building for office, production and warehouse. No dormitory were available in the building. Total production and warehouse area was about 1170 square meters. [Structure of facility]: The main business products were adhesive Tape, etc. The main operation included cutting and packing. Main equipment and production lines included: cutting machine, packing machine etc. [Employee analysis]: There were 29 employees working in the factory. Among them 21 were production employees, 8 non-production employees. All employees were permanent employees and all employees were migrant employees from other provinces in China. And there were total 14 female employees. [Summary of working hour]: As per reviewed attendance records from Oct.2014 to Nov.30, 2015, it was noted that the overtime hours conducted by workers exceed the legal limit of 36 hours per month, the max overtime per month is 42 hours in Oct.2015. [Summary of compensation]: All sample employees (2 samples from Oct. 2015, 2 samples from Mar. 2015 and 1 sample from Jan.2015) were paid at least RMB11.50 per hour that greater than the local minimum wage (RMB1680 per month or RMB9.66 per hour) and were compensated with proper overtime wage (150% of normal wage for weekday overtime hours and 200% of normal wage for weekend overtime hours). No overtime on statutory holiday. [Summary of interview]: Worker interview were conducted by individually and in group. Randomly selected 5 employees, no complain was raised. [Special scene during on site observed]: N/A

Ratings Summary



Auditee's background information			
Auditee's name :	Kunshan Yuhuan Package Materials Co.,LTD	Legal status :	Ltd company
Auditee aliases :		Year in which the auditee was founded :	2012
Address :	No.11 Plant, The Original Business Base, Wujiao Village, Qiandeng Town, (No. 1 Songnan West Road), Suzhou, Jiangsu Province, P. R. China	Contact person (please select) :	Man Wu
Province :	Jiangsu	Contact's Email :	man@yhtape.com
City :	Suzhou	Auditee's official language(s) for written communications :	Chinese
Region :	North East Asia	Other relevant languages for the auditee :	N/A
Country :	China	Website of auditee (if applicable) :	www.yhtape.com
GPS coordinates :	N/A	Total turnover (in Euros) :	1500000.00
Sector :	Non-Food	Of which exports % :	70.00
Industry :	Others	Of which domestic market % :	30.00
If other, please specify :		Production volume :	670000 pcs / month
Product Group :	Others	Production cost calculation :	Yes
If other, please specify :		Lost time injury calculation cost :	Yes
Product Type :	Reflective tape / Duct tape / Aluminum foil tape/Anti slip tape/Camo tape		

Auditee's employment structure at the time of the audit			
Total number of workers :	29	Total number of workers in the production unit to be monitored (if applicable) :	0
	MALE WORKERS	FEMALE WORKERS	
Permanent workers	15	14	
Temporary workers	0	0	
In management positions	4	4	
Apprentices	0	0	
On probation	0	0	
With disabilities	0	0	
Migrants (national citizens)	15	14	
Migrants (foreign citizens)	0	0	
Workers on the permanent payroll	15	14	
Production based workers	0	0	
With shifts at night	0	0	
Unionised	0	0	
Pregnant	-	0	
On maternity leave	-	0	

Finding Report



Performance Area 1 : Social Management System and Cascade Effect		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: D		
none of observation.	Based on satisfactory evidence, the main auditee did not respect this principle because: 1. The facility did not establish an effective management system to implement the BSCI Code of Conduct. 2. The senior manager who was appointed to ensure that the BSCI values and principles are followed in a satisfactory manner has limit understanding of BSCI Code of Conduct. 3. The sub-supplier did not sign BSCI code of conduct. 基于令人满意的证据, 被审核方没有尊重BSCI本条原则, 原因是:1.工厂没有建立一个有效的管理体系实施BSCI行为准则。2.工厂任命确保BSCI原则有效推行的高级管理者对于BSCI行为准则了解有限。3.供应商没有签署BSCI行为守则。	29/11/2016
Remarks from Auditee:		
Performance Area 2 : Workers Involvement and Protection		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: B		
none of observation.	2. Based on satisfactory evidence, the main auditee does not respect this principle because: 1. The main auditee has limit understanding of BSCI Code of Conduct and does not define long term goals to protect workers according to the BSCI Code of Conduct. 2. The facility maintained some training records regarding social compliance requirements for review. However, the trainers had limit understanding of BSCI Code of Conduct to ensure the effectiveness of training. 基于令人满意的证据, 被审核方尚未尊重BSCI本条原则, 原因是: 1. 工厂对于BSCI行为准则了解有限, 也并未根据BSCI行为准则建立起长期目标以保护员工。2. 工厂提供了一些关于社会责任要求的培训记录。但培训者对于BSCI行为准则的了解有限, 无法确保培训的有效性。	29/11/2016
Remarks from Auditee:		
Performance Area 3 : The rights of Freedom of Association and Collective Bargaining		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
None of observation.	None of observation.	
Remarks from Auditee:		
Performance Area 4 : No Discrimination		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
None of observation.	None of observation.	
Remarks from Auditee:		

Performance Area 5 : Fair Remuneration		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
None of observation.	None of observation.	
Remarks from Auditee:		
Performance Area 6 : Decent Working Hours		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: B		
None of observation.	Based on satisfactory evidence, the main auditee partially respect this principle Decent Working Hours, because the monthly overtime hours of all 5 out of 5 sampled workers were 42 hours in Oct.2015 and all 5 out of 5 sampled workers were 40 hours in November 2014 Aug. 2015 , exceeding the legal limit of 36 hours per month.It did not conformed to PRC Labour Act, Article 41 and BSCI requirement,although the factory have the procedure to limited the overtime. 基于足够的证据, 被审核方没有尊重BSCI本条原则, 原因 员工加班时间超过法律限定的每月36小时, 全部5个工人2015年10月的加班达到42小时, 2015年8月和2014年11月的加班达到40小时.	29/11/2016
Remarks from Auditee:		
Performance Area 7 : Occupational Health and Safety		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
None of observation.	Based on satisfactory evidence, the main auditee partially respect this principle Occupational Health and Safety, because 1)One electrical switch box in the workshop was missing inner insulating cap. It is not conformed to the Article 6.7 of the General Guide for Safety of Electric User. 2.)The factory has no emergency procedures in writing to deal with cases of trauma or serious illness. 3.) It was noted that no warning signs reminding the ppe use or machine hazardous were provided in workshops. It violated BSCI requirement. 基于足够的证据, 被审核方部分没有尊重BSCI本条原则, 原因: 1.一楼的车间的电箱没有内保护层。2. 工厂没有书面的程序来应对创伤和严重疾病。3.车间没有张贴提示员工佩戴劳保用品及器械危险的警示标示.	29/11/2016
Remarks from Auditee:		
Performance Area 8 : No Child Labour		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
none of observation.	none of observation.	
Remarks from Auditee:		
Performance Area 9 : Special protection for young workers		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
none of observation.	none of observation.	
Remarks from Auditee:		

Performance Area 10 : No Precarious Employment		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
none of observation.	none of observation.	
Remarks from Auditee:		
Performance Area 11 : No Bonded Labour		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
none of observation.	none of observation.	
Remarks from Auditee:		
Performance Area 12 : Protection of the Environment		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: A		
none of observation.	none of observation.	
Remarks from Auditee:		
Performance Area 13 : Ethical Business Behaviour		
GOOD PRACTICES	AREAS OF IMPROVEMENT	DEADLINE DATE
Full Audit [40397] Audit Date: 30/11/2015 PA Score: B		
None of observation.	Based on satisfactory evidence,the main auditee does not respect this principle Protection of the Ethical Business behaviour,because: 1) The auditee did not establish training procedure on Ethical Business Behaviour including corruption, bribery, falsified information or misrepresentation, fraud,embezzlement. 2) The auditee did not conduct risk assessment on corruption. 3) The auditee did not establish the procedure in place to investigate and discourage any misbehavior. 4)The auditee did not establish the reward for ethical behavior and integrity. 基于足够的证据,被审核方部分没有尊重BSCI本条原则,原因: 1.工厂没有建立商业道德行为规范的培训程序。2.工厂没有制定腐败的风险评估。3.工厂没有建立程序来调查和发现任何不当行为。4.工厂没有建立商业道德行为的奖励机制。	29/11/2016
Remarks from Auditee:		

Summary



Audit Type	Date	Audit Id	PA1	PA2	PA3	PA4	PA5	PA6	PA7	PA8	PA9	PA10	PA11	PA12	PA13	Overall Rating
Full Audit	30/11/2015	40397	D	B	A	A	A	B	A	A	A	A	A	A	B	C

Producer Photos



External photo(s) of the production unit(s)
IMG_9895.JPG



Photo of the inside of the main production hall
IMG_9918.JPG



Photo of the inside of the main production hall
IMG_9928.JPG



External photo(s) of the production unit(s)
IMG_9896.JPG

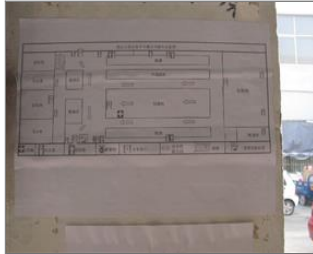


Photo of the inside of the main production hall
IMG_9906.JPG



Photo of the inside of the main production hall
IMG_9960.JPG



Photo first aid facilities
IMG_9956.JPG



Photo of the inside of the main production hall
IMG_9907.JPG



Photo of the inside of the main production hall
IMG_9963.JPG



Photo of the canteen (if applicable)
IMG_9899.JPG



Photo of the inside of the main production hall
IMG_9903.JPG



Photo of the inside of the main production hall
IMG_9916.JPG

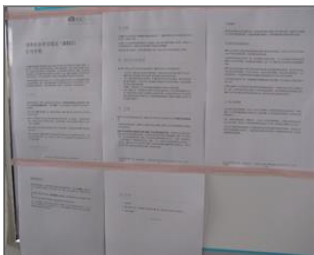


Photo of the code of conduct on display
IMG_9893.JPG



Photo of the inside of the main production hall
IMG_9908.JPG



Photo of the sanitary facilities
IMG_9900.JPG



Photo of the inside of the main production hall
IMG_9950.JPG



Photo of the inside of the main production hall
IMG_9913.JPG



Photo of the sanitary facilities
IMG_9964.JPG



Photo of the inside of the main production hall
IMG_9951.JPG



Photo of the inside of the main production hall
IMG_9920.JPG